

# CLINICAL ROTATION INFORMATION

In order to expedite the clinical rotations for your students I have enclosed some “helpful hints”

1. Please have your students complete all portions of the Memorandum of Understanding, especially the immunization portion.
2. Please send your course rosters on your agency letterhead to us before your students call to make appointments, we cannot schedule them unless we have a roster and current insurance coverage.
3. Please make sure we have an updated/current copy of your insurance coverage.
4. There can be only 2 students scheduled for clinical rotations in the ER at one time and only one student scheduled in the other units – i.e. ICU, CCU , OR, etc.
5. Please clarify the dress code with your students - dark pants (black or navy blue), white or light collared shirt, **no canvas tennis shoes** (they may wear leather “tennis” shoes), **no hiking boots**. If your students have long hair it must be clean, neat, and secured back off the face. The students clothing should be clean, neat (no holes and not wrinkled). The students should be neat and clean in appearance and ready to learn.
6. Please have your students sign out a name badge at the security desk outside the ER prior to going to the unit for their clinical rotation. They will return the badge to security after their clinical rotation and initial that it was given back. For surgery rotations they need to bring their own safety glasses. Please have the students bring their own pen/pencil, if they have a stethoscope it is advisable to bring their own (make sure they mark it with their name).
7. Please have your students bring the necessary paperwork from your agency that they need filled out – we do not have copies of the paperwork for them.
8. The hospital cafeteria is open from 0630 until midnight, the Java City café is open from 0600-1400. All of the departments have a microwave and refrigerator in their break room.
9. Please clarify the number of hours in the clinical rotation shift the student is expected to complete (ie-8 hr, 10 hr, 12 hr). We will not schedule anyone more than 12 hours at a time and there must be at least 8 hours in-between shifts).
10. When scheduling Surgery clinical rotations for intubations the students schedule thru St. Mary’s Trauma Services at 298-7683. To ensure that the students have a beneficial clinical rotation in surgery we request they call Surgery the day before between 1400-1430 and talk to Maretta Grandona to see if there are surgery cases scheduled that require intubation. The phone number to call is 970-298-2506.
11. Please define the objectives of each clinical rotation, i.e., CCU, ICU, are the students expected to “sit” or do patient care. Please clarify the OB/GYN rotation vs. L&D (labor & delivery) we want to send the students to the right unit.
12. Please have your students call to schedule their clinical rotations. Our office hours are between 0800-1630, Monday through Friday (please do not have your students call during weekends or after hours). We are sometimes closed for lunch or running errands at the hospital. If we are on the phone or not in the office please have your student’s call us back during office hours or leave a phone number to contact them.
13. Please send the paperwork to St. Mary’s Trauma Services, PO Box 1628, Grand Junction, CO 81501-1628.
14. If you have any questions please call us at 970-298-7683 or 1-800-458-3888 ext. 7683 or 2424.

Thank you,  
St. Mary’s Trauma Services