MEDICAL STAFF MSPP-001
POLICY & PROCEDURE

PURPOSE: To outline a policy and procedure for the use of a History and Physical from a provider who is not credentialed and privileged at St. James Healthcare.

SCOPE: All members of the medical staff and Allied Health Professionals privileged through the medical staff process.

CLINICAL SECTION: All Clinical Sections

POLICY:

A provider who is authorized/privileged by St. James Healthcare, (as permitted by state law and organization policy) and familiar with the organization’s policy for the defined minimal content of the H & P must:

- review the history and physical examination document;
- determine if the information is compliant with minimal content defined in the Medical Staff Bylaws;
- obtain missing information through further assessment;
- update information and findings as necessary, which shall include, but are not limited to:
  - inclusion of absent or incomplete required information
  - a description of the patient’s condition and course of care since the history and physical examination was performed
  - a signature and date on any document with updated or reviewed information as an attestation that it is current